

## Taking Notes without Note Cards or Bibliography Cards

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Even though students will not be turning in note cards or bibliography cards, they still have to write down the information during the research process.

Students can use their notebooks or have a separate notebook such as a ring binder. They can begin by constructing the works cited listing for the source they are using, and below the works cited listing, they can write notes and quotations. Notes and paraphrases can be flush to the left margin, but all exact quotations, both long and short, can be indented, making them easy to see. Students should write the page numbers for their quotations and paraphrases.

Jones, Susan. Ten Ways to Eat a Lemon. New York: Penguin, 2004.

Jones says that few Americans have the knowledge required to eat a lemon efficiently. She thinks that:

Even a small lemon must be eaten according to the procedures outlined in the American Lemon Eaters Manual, which provides detailed instructions for each stage of lemon consumption. (Jones 231)

Jones believes that correct lemon-eating in the United States declined during the Civil War when soldiers consumed lemons under battle conditions and without regard to either manners or ergonomic principles. (264)

...seventeen individual complaints have been filed against lemon-eaters who disregarded the published guidelines (316)

...lemon extremists... (414)